**Part A - General Information**

**Call**

*Drop down menu*

**A.1 Project Identification**

**Title**

*Free text fields*

**A.2 Peer Reviews**

**Is this application a follow-up to an EUI peer review?**

**If yes, please indicate the location and date of the peer review event.**

*Select Yes / No*

*Select from list*

**A.3 How did you learn about EUI City-to-City Exchanges?**

**A.4.a. Please select (is your topic thematic, operational or both?)**

*Free text field*

 Thematic Areas  Operation Topics

**A.4.b. Please select among listed Thematic Areas and Operational Topics relevant for your exchange**

Thematic Areas

Operational Topics

|  |
| --- |
| **Urban authority** |
| **Main beneficiary - xxx** |
| **Peer 1 - xxx** |

**EU Member State of the urban authority**

**Part B - Participating Cities**

**B.1 - Information on main beneficiary**

*Select from list*

**Legal status**

*Select from list*

**NUTS 1 Region**

*Select from list*

**NUTS 2 Region**

*Select from list*

**NUTS 3 Region**

*Select from list*

**Name of urban authority**

*Free text field*

**Total number of inhabitants**

*Free text field*

**Please provide any other additional statistics from other sources if needed (e.g., national statistics).**

*Free text field*

**Level regional development of urban authority**

*Select from list*

**Involvement in article 11 of the current ERDF Regulation (2021- 2027)**

*Select from list*

**Involvement in EU cooperation related to Sustainable Urban Development**

**Please provide more details regarding your involvement**

**Contact details from the main beneficiary**

**Main contact person Second contact person**

**Full name Position**

**E-mail address**

**Telephone number (with country code)**

**Participant(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution type** | **Full name** | **Position** | **Expected contribution to exchange** |
| Main beneficiary / Stakeholder |  |  |  |

**EU Member State of the urban authority**

**Part B - Participating Cities**

**B.1 - Information on peer**

*Select from list*

**Legal status**

*Select from list*

**NUTS 1 Region**

*Select from list*

**NUTS 2 Region**

*Select from list*

*Select from list*

**NUTS 3 Region**

*Free text field*

**Name of urban authority**

**Total number of inhabitants**

*Free text field*

**Please provide any other additional statistics from other sources if needed (e.g., national statistics).**

*Free text field*

**Level regional development of urban authority**

*Select from list*

**Involvement in article 11 of the current ERDF Regulation (2021- 2027)**

*Select from list*

**Involvement in EU cooperation related to Sustainable Urban Development**

**Please provide more details regarding your involvement**

**Contact details from the peer**

**Main contact person Second contact person**

**Full name Position**

**E-mail address**

**Telephone number (with country code)**

**Participant(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution type** | **Full name** | **Position** | **Expected contribution to exchange** |
| Peer city 1 |  |  |  |

**Part C - Challenge and Motivation**

**C.1. What are the challenges you are facing and for which you hope to find solutions via this exchange?**

**C2. How does the challenge(s) relate to Sustainable Urban Development within Cohesion Policy and local policies?**

**C.3. How would you describe your interest or involvement in integrated, place-based approaches to Sustainable Urban Development?**

**C.4. Why did you decide to exchange with this (these) city (cities)?**

**C.5. What will be the main benefits of the exchange for your institution?**

**C.6. Please list which outputs are expected to be produced through the exchange.**

**C.7. How many visits are requested as part of the exchange?**

**C.8. Do you require the support of an EUI expert moderator to support your exchange?**

Yes

**C.9. If you already know the person you would like to work with, please mention here**

**C.10. Did you receive any support for drafting this application? Please select the type of support you received from the list.**

***Select from list***

*Free text field*

*Free text field*

***Select from list***

*Free text field*

*Free text field*

*Free text field*

*Select 1, 2 or 3*

***Select from list***

**Eligibility of costs conditions for involved urban authorities of the city-to-city exchange**

**Benefeciaries Summary**

**Work plan**

**Total budget**

**Part D - Workplan and Budget**

**City-to-city Exchange Budget**

0.00

**Total eligible ERDF - 100% (EUR)**

0.00

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of the urban authority (English language)** | **Staff cost (EUR)** | **Travel cost (EUR)** | **Per Diem (EUR)** | **Total (EUR)** |
| **Applicant lump sum** | [automatic completion] | [automatic completion] | [automatic completion] | [automatic completion] | [automatic completion] |
| **Peer City 1 lump sum** | [automatic completion] | [automatic completion] | [automatic completion] | [automatic completion] | [automatic completion] |

|  |  |  |
| --- | --- | --- |
| **Cost category** | **Applicant** | **Peer(s)** |
| **Staff cost** | not applicable | max. 2 persons (outgoing visit / incoming visit / online event) |
| **Travel cost** | max. 4 persons (outgoing visits) | max. 2 persons (outgoing / incoming visit) |
| **Per Diem** | max. 4 persons (outgoing visits) \* visit duration (days + 2 for travel) | max. 2 persons (incoming visit / outgoing visit except when hosting) \* visit duration (days + 2 for travel) |

|  |  |  |  |
| --- | --- | --- | --- |
| **City** | **Name of the urban authority (English language)** | **City (English language)** | **EU Member State** |
| **Applicant** | [automatic completion] | [automatic completion] | [automatic completion] |
| **Peer City 1** | [automatic completion] | [automatic completion] | [automatic completion] |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **#** | **Exchange title (e.g. Meeting in [location])** | **Event type** | **Event- month (indicative)** | **Event-year (indicative)** | **Duration (days)** | **Location (Host city)** |
| **1** | Free text field | Please select | Please select | Please select | Please select | Please select |

Free text field

**Visit 1 - New event**

**a. Host City**

**# Participants**

Please select

**Travel distance**

**b. Other participating cities**

**# Participants**

Please select

**Travel distance**

**c. Proposed draft agenda for the visit**

**Total participants**

**0**

**1. Main Beneficiary Budget**

|  |  |
| --- | --- |
| **Exchange visit title** | **Total amount** |
|  | 0.00 |
| **Total eligible ERDF (€)** **0.00** | |

**2. Peer 1 Budget**

|  |  |
| --- | --- |
| **Exchange visit title** | **Total amount** |
|  | 0.00 |
| **Total eligible ERDF (€)** **0.00** | |

This application is made on behalf of the Urban Authority you are representing. Only applications that have received endorsement from an authorised signatory with delegation and power to engage the legal person of the Urban Authority are deemed eligible. In case of any doubt, EUI PS may contact the authorised signatory listed in the Application Form.

**Part E - Endorsement**

**E.1. Endorsement from the main beneficiary**

**By endorsing this Application Form, the main beneficiary hereby confirms that:**

1. The information provided in the Application Form is accurate and true to the best knowledge of the Urban Authority.
2. The Urban Authority listed in the Application Form as main beneficiary:

 Is committed to participate in the action and more specifically is committed to identifying peer(s) and potential stakeholders, participate in all the events included in the exchange and participate in evaluation sessions regarding the exchange and achieved results.

 Has stable and sufficient resources to carry out the activity.

 Understands the expectations in terms of communication, capitalisation and to act as an ambassador for EUI city-to-city exchanges.

1. The Urban Authority commits to comply with the eligibility criteria and all other conditions set out in the Call for application conditions for the entire duration of the activity.
2. The Urban Authority will act according to the provisions of the relevant national and EU legislation and policies as well as the specific provisions

of the European Urban Initiative.

1. The Urban Authority is NOT subject to an administrative sanction (i.e. exclusion or financial penalty decision).
2. The Urban Authority (or persons with unlimited liability for debts) is NOT in one of the following exclusion situations:

 Bankrupt, being wound up, having the affairs administered by the courts, entered into an arrangement with creditors, suspended business activities or subject to any other similar proceedings or procedures.

 In breach of social security or tax obligations.

1. The Urban Authority (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the action) is NOT in one of the following exclusion situations:

 Guilty of grave professional misconduct.

 Committed fraud, corruption, links to a criminal organization, money laundering, terrorism-related crimes (including terrorism financing), child labor or human trafficking.

 Shown significant deficiencies in complying with main obligations under an EU procurement contract, grant agreement, prize, expert contract, or similar.

 Guilty of irregularities within the meaning of Article 1(2) of Regulation No 2988/95.

 Created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (including creation of another entity with this purpose).

1. The Urban Authority is NOT subject to a conﬂict of interest in connection with this grant and will notify — without delay — any situation which could give rise to a conﬂict of interests.
2. The Urban Authority neither in whole nor in part have or will receive any other complementary EU funding for the tasks carried out within the activity during the whole duration of the activity.
3. General information about this project can be used by the European Urban Initiative to liaise with national and regional authorities in charge of implementation of operational programs funded by the European Structural and Investment Funds.

**If the application is selected, EUI PS commits to:**

1. Provide technical guidance and assistance to the cities involved in the exchange, including, on request, an expert moderator to facilitate the exchange.
2. Provide financial support with the reimbursement of costs as indicated in the EUI Capacity Building Guidance for Applicants for city-to-city exchanges, provided all conditions described in the guidance are met.
3. See Article 136 EU Financial Regulation.
4. See Articles 136 and 141 EU Financial Regulation.
5. See Articles 136 and 141 EU Financial Regulation.
6. Professional misconduct includes: violation of ethical standards of the profession, wrongful conduct with impact on professional credibility, false declarations/misrepresentation of information, participation in a cartel or other agreement distorting competition, violation of IPR, attempting to inﬂuence decision-making processes or obtain confidential information from public authorities to gain an advantage.

**Please confirm that your institution (the main beneficiary) endorses this application for a city-to-city exchange, understands the conditions stated above, will support its implementation if this application is approved, and that the endorsement has been given by an authorized signatory.**

Please note that the endorsement of the main beneficiary is an eligibility criterion for your application to be selected.

Yes, I confirm my institution endorses the application, will support its implementation, and that the endorsement comes from an authorised signatory.

**E.2. Endorsement from Peer 1 urban authority**

Please confirm that the Peer 1 urban authority endorses this application for a city-to-city exchange and will support its implementation if this application is approved.

Please note that the endorsement of the Peer 1 urban authority is an eligibility criterion for your application to be selected.

Yes, I confirm my institution endorses the application, will support its implementation, and that the endorsement comes from an authorised signatory.

**E.4. Please provide the contact information of the authorised signatory with delegation and power to engage the legal person of each urban authority endorsing the application.**

|  |  |  |
| --- | --- | --- |
|  | **Main beneficiary** | **Peer 1 urban authority** |
| **Full name** |  |  |
| **Position** |  |  |
| **E-mail address** |  |  |
| **Telephone number (with country code)** |  |  |
| **Street and number** |  |  |
| **Postcode** |  |  |
| **City** |  |  |
| **Country** |  |  |