

EUROPEAN
U R B A N
INITIATIVE

Privacy Statement and Declaration of Consent



Co-funded by
the European Union



Région
Hauts-de-France

I. PRIVACY STATEMENT

The European Urban Initiative (EUI) is committed to user privacy. As required by European data protection regulation, the purpose of this section is to provide you with all necessary information before giving your consent (section II) to the processing of personal data contained in your application.

1. All data collected in the framework of the Call for Experts to support city-to-city exchanges, peer reviews and events (Call for Experts), is used only for purposes of the EUI and only to the extent it is necessary to fulfill those purposes, and namely:
 - a) to assess your application against the selection criteria as stated in the Call for Experts Terms of Reference (ToR);
 - b) if a candidate is successful, the contractual management of the Experts as described in the ToR.
2. Controller: EEIG GECOTTI-PE/ EUI, located in Bâtiment les Arcuriales – 45D rue de Tournai – 59000 LILLE, France; represented by Mr Tanguy LATACZ, General Manager.
3. Data Protection Officer of the Controller: Sergi BATLLE (info@urban-initiative.eu).
4. The EUI does not rent, sell, or share personal information about you with third parties except to provide products or services you have requested, when we have your permission.
5. You can request from the Controller access to, and rectification or erasure of your personal data or restriction of processing or to object to processing at any time by contacting: info@urban-initiative.eu and/or the specific address provided for a particular action. Some of these rights may be limited by the needs of the performance of the contract signed with successful candidates or other regulatory obligations as described below under point 9.
6. You have the right to lodge a complaint with a supervisory authority. The French Supervisory Authority is: "*Commission Nationale de l'Informatique et des Libertés*" (CNIL)
7. The EUI has taken all safety measures required to protect your personal data. Access to the EUI database is limited to operatives who have committed themselves to confidentiality.
8. For applicants only:

The EUI Permanent Secretariat collects data submitted by applicants in order to assess applications against the Call for Experts selection criteria.

 - a) Purposes: to assess applications against the selection criteria of the Call for Experts.
 - b) Recipients: The EUI Permanent Secretariat shall transfer your application to the external service provider in charge of the eligibility assessment of the received applications. This service provider will act as "Processor" in the sense of article 28 GDPR: **ECORYS Polska sp. z o.o.** The EUI Permanent Secretariat has taken all necessary measures to ensure that the appointed Processor provides sufficient guarantees to implement appropriate technical and organizational measures in such a manner that processing meets the requirements of the General Data Protection Regulation (GDPR 2016/679) and ensures the protection of the rights of the data subjects (the applicants).
 - c) It is not intended to transfer personal data to a third country or international organisation.
 - d) Data retention period: personal data of unsuccessful candidates will be stored for a period of three years after the termination of the Call for Applications.
 - e) Legal basis: consent. This document is your declaration of consent (section II). It must be enclosed dated and signed along with your application.

9. For successful candidates only:

The EUI Permanent Secretariat and/or its appointed Processor shall request and collect additional information from you in order to manage and organise the works of the Pool of Experts.

- a) Purposes: Creation of the pool of experts.
- b) Recipients: The appointed Processor will be in charge of collecting and managing the information from selected candidates in order to make the necessary contract arrangements and follow-up: **ECORYS Polska sp. z o.o.**
- c) Data retention period: The data provided by the selected experts will be stored in the Processor’s premises and kept for the necessary period to comply with national and EU regulations with regards accountancy, invoicing, dispute resolution and audits to which the Processor and/or the Controller may be subject to: until 31st December 2035 (corresponding to 5 years from the end date of the EUI).
- d) Legal basis: consent (this document) and performance of a contract; the service contract to be signed between the selected expert and the Processor as described in the ToR.

II. **CONSENT DECLARATION**

I hereby declare that I have read and understood the information provided in the privacy statement above and that I consequently give my consent to the processing of my personal data in the terms exposed hereto.

THE DECLARANT

Signature _____

Name: _____

Date Signed: _____

